

# Air Source Heating and Air Conditioning Application For Employment

An Equal Opportunity Employer  
- All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

Please print or type.  
The application must be fully completed to be considered.  
Please complete each section, even if you attach a resume.

## Personal Information

Name

Address	City	State	Zip
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Phone Number	Mobile Number	Email Address
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Are You Eligible to work in the U.S? Yes <input type="checkbox"/> No <input type="checkbox"/>	Have You Ever Been Convicted Of A Felony? Yes <input type="checkbox"/> No <input type="checkbox"/>
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Have you ever been terminated from employment or asked to resign by an employer?

Yes  No

If **yes**, please provide company names and details

If Selected For Employment Are You Willing To Submit to a Pre-Employment Drug Screening Test?

Yes  No

Are you currently employed? Yes <input type="checkbox"/> No <input type="checkbox"/>	If so may we inquire of your present employer? Yes <input type="checkbox"/> No <input type="checkbox"/>
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## Position

Position You Are Applying For	Available Start Date	Desired Pay
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Employment Desired

Full Time  Part Time  Seasonal/Temporary

Can you work overtime, including weekends? Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? Yes <input type="checkbox"/> No <input type="checkbox"/>
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Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain

Do you have a current active driver's license? Yes  No  If so is your driving record ticket

free? (please explain):

## REFERRAL SOURCE

How did you hear about us (please be specific as possible (Google, Facebook, Website, Friend, etc.)?)

Have you ever worked for this company before? Yes  No

If Yes Explain:

Do you know anyone who works for our company? Yes  No

If yes who?

## Education

School Name	Location	Years Attended	Degree Received	Major

**References** Give the names of three persons not related to you, whom you have known at least three (3) years.

Name	Title	Company	Phone

**EMPLOYMENT HISTORY** Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

<b>Employer (1)</b>	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip
Immediate supervisor and title	Summarize the nature of work performed and job responsibilities	Reason for leaving	
<b>Employer (2)</b>	Job Title	Dates Employed	
Work Phone	Starting Pay Rate	Ending Pay Rate	

Address	City	State	Zip
Immediate supervisor and title	Summarize the nature of work performed and job responsibilities		Reason for leaving
<b>Employer (3)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Immediate supervisor and title	Summarize the nature of work performed and job responsibilities		Reason for leaving
<b>Employer (4)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Immediate supervisor and title	Summarize the nature of work performed and job responsibilities		Reason for leaving
<b>Employer (5)</b>	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Immediate supervisor and title	Summarize the nature of work performed and job responsibilities		Reason for leaving

## Signature Disclaimer - Please read carefully before signing

Air Source Heating and Air Conditioning is an equal opportunity employer. Air Source Heating and Air Conditioning does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Air Source Heating and Air Conditioning to hire me. If I am hired, I understand that either Air Source Heating and Air Conditioning or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Air Source Heating and Air Conditioning has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Air Source Heating and Air Conditioning true and complete information on this application. No requested information has been concealed. I authorize Air Source Heating and Air Conditioning to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Name (Please Print)	Signature
Date	

